



PTC Meeting Minutes, August 24, 2023

By: Amy Thompson

<https://www.delaveagaptc.org/>

Note: Hybrid meeting

IN-PERSON ATTENDEES: Thien Hua, Sierra Hill-Leahy, Carmen Zúñiga, Carolina Castillo, Amy Thompson, Amy Bosch, Katie Hansen, Soledad Carvajal, Jenna Brannecki, Juliana Reyes, Pascal Cruz, Mariana España, Jacob Sackin, Delmy Cardoza, Judith Morales, Areli Martinez, Saundra Lainel

REMOTE ATTENDEES: Lindsay Brown, Kim Hall, Jacque Kerkhove, Kelly Champagne, [Ryan family], Christelle, Carol Sutherland, Rafa Higuera

- **Minutes** from last meeting: [May 9, 2023](#) available for viewing.
- **PTC Website:** Spanish version is now available using toggle button in lower right corner for seamless, automatic translation.
 - [By Laws](#) finalized version available on the site.
 - ['About Us'](#) page lists contact information for PTC Board Members and Fundraiser Leads.

TREASURER'S REPORT: *Katie Hansen*

- **New Funding Requests:**
 - **Raising a Reader Book Bags** for TWI (Carmen Zúñiga): one-time request for kindergarten classes from the 'Unplanned Misc. Expenses (Small Project Funds)' budget line item. **Carolina** motions to approve up to \$7000 (should be less); **Amy B** seconds; majority approves.
 - **Word Lab** (Janis Ost, Wendy Thompson, Thien, Lindsay): Would like approval for young writers program as part of the 'After School Programming' budget line item. \$3,000 would be for the program cost (teachers are volunteers), as well as editing, layout, and printing of the books for each student that participates. Teachers are volunteers. Two sessions each school for 4th & 5th graders. **Carolina** motions to approve up to \$7000 (should be less); **Katie** seconds; majority approves.
 - **Library State Fund Matching** (Carolina, Joe Leonard): One-time request to match funds granted by the state to buy new, library-bound books from the 'Unplanned Misc. Expenses (Small Project Funds)' budget line item. Will allow the library to cut back on the number of book fairs. **Carolina** motions to approve up to \$1500; **Katie** seconds; majority approves.
 - Single-year big-ticket items, 'Cultura y Amistad' events, etc.? Anyone can request PTC funds to be approved at a future meeting. Fill out the form here: <https://www.delaveagaptc.org/resource-hub>.
- **Budget:** Full [2023-2024 budget](#) can be found on the PTC drive. Several items have increased due to inflation. A reserve fund of ~\$37K that we cannot spend, and ELAC funds being held. The money that we spend this year comes from funds raised last year in particular, but also we weren't able to spend funds in recent pandemic years.
 - **Child Care:** space and staffing limitations prevent having kids unsupervised outside without a sign in sheet, but attendance at such events is an access issue. Good idea to define what the child care entails signing in and. **Carolina** motions to table this discussion for a future meeting; all approve.
 - **After School Activities:** Trying to bring back fun in-house events; Parks & Rec options were complicated. Stipend for Student Council leader; added funds for the council themselves to Cater instead of fund-raising and asking piecemeal assistance.
 - **Teacher Grants:** Income tax procedures do not allow for up front payment.
 - **Katie** moves to approve the Budget. **Carolina** seconds; majority approves.

PRESIDENT'S REPORT: *Carolina Castillo*

● **New PTC Officer Elections:**

- President: **Amy B** has a child each in Kinder and 2nd grade. **Carolina** motions to elect **Amy Bosch** as the 2023-2024 PTC President. **Katie** seconds; majority approves.
- Vice President: **Jenna** has a 1st grader and **Juliana** has a 3rd grader. **Carolina** motions to elect **Jenna Branecki** and **Juliana Reyes** as the 2023-2024 PTC Vice Presidents. **Amy B** seconds; majority approves.

● **Committee Chairs:**

- Goodwill Truck: **Amy T** (current PTC Secretary) will take on this role.

● **Check Newsletter for upcoming events:** <https://www.delaveagaptc.org/>

NEXT MEETING: September 21, 2023, 7:00pm-8:00pm (immediately following ELAC)
Hybrid: in-person (DeLaveaga school library) and/or Zoom link.